

ATWIMA NWABIAGYA NORTH DISTRICT ASSEMBLY
2025 COMPOSITE ANNUAL ACTION PLAN

Programmes and Sub-programmes	Programme Description	Development dimension of policy framework	Location	Base line 2021	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies		
						1 st	2 nd	3 rd	4 th	GO G/D ACF	IGF	Donor/partners	Lead	Collaborating	
GOVERNANCE, CORRUPTION AND ACCOUNTABILITY															
HUMAN RESOURCE DEPARTMENT															
1.	Public Safety and Security	Conduct training for Staff/Assembly members/Area Councils/Revenue staff	Governance, corruption and Public accountability	Administration		Report on Training conducted					5,500	2,000		Human Resource Department	CA
2.	Public Safety and Security	Prepare training plans/salary validation/promotion schedules for all grade levels and other HR activities in the district	Governance, corruption and accountability	Administration		Reports available on file						2000		Human Resource Department	CA
3.	Public Safety and Security	Provide funds for Staff welfare expenses/residential accommodation for all staff	Governance, corruption and accountability	Administration		No. of staff supported					50,000	20,000		Human Resource Department	CA
DEPARTMENT OF CENTRAL ADMINISTRATION (PLANNING UNIT/PROCUREMENT UNIT/AUDIT)															
4.	Public Safety	Repairs and Maintenance of	Governance, corruption and accountability	Administration		No. of vehicle repaired					20,000	15,000		PROCUREMENT	CA

	and Security	official vehicles (O&M)												
5.	Public Safety and Security	Procure office equipment and consumables (computers and accessories, stationery and furniture, etc.)	Governance, corruption and public accountability	Administration		No. of office equipment procured				90000	8,500		PROCUREMENT	CA
6.	Public Safety and Security	Provide funds for all national celebrations' activities (6 th march, farmers etc.)	Governance, corruption and Public accountability	District Wide		Fund provided					3,000	40,000	CA	AGRIC . DEPT
7.	Public Safety and Security	Provide funds for organization of statutory committees/DPCU /Budget committees/management / LED/DCACT meetings/PRCC and other meetings	Implementation, coordination, monitoring and evaluation	Administration		Fund provided				90,000	40,000	CA	PLANNING, BUDGET, SUB-COMMITTEES SECRETARIES /INFO DEPT	
8.	Public Safety and Security	Provide funds for District Security and sub-vented organization	Governance, corruption and accountability /	Administration		Fund provided				100,000			CA	NCCE, POLICE etc

9.	Public Safety and Security	Provide technical and material resources for community-initiated projects (CIP)/Self helped projects	Governance, corruption and accountability	District Wide		Technical and material resources provided				35,000			CA	WORKS
10.	Road Transport	Facilitate transport operators /transport unions registration within the district	Social Development	Administration		No. of transport operators registered				3,000	2000		CA	WORKS DEPT
11.	Public Safety and Security	Support implementation of actions, decisions and recommendation of audit activities and other related issues	Governance corruption and public accountability	Administration		Actions, decisions and recommendation of audit activities							AUDIT	CA
12.	Public Safety and Security	Organize 2no. Town Hall meetings Annul and Mid-Term (Review and Budget Hearings/AAP) and Dce's community engagements /Durbars	Implementation, coordination, monitoring and evaluation	Selected communities		No of quarterly Town Hall conducted				70,000	10.000		CA	FINANCE
13.	Public Safety and Security	Undertake quarterly monitoring and Evaluation Exercise on	Implementation, coordination, monitoring and evaluative	District wide		Available report of M&E on file				40,000	20000		CA	DPCU

		Projects and programmes												
14.	Public Safety and Security	Undertake regular site meetings on Programme/Project /wards of contract / tender meetings /Environmental impact Assessments/SEA report etc.	Implementation, coordination, monitoring and evaluative	District wide		Site reports on file				30,000		20,000	CA	PROCUREMENT/WORKS DEPT/PLANNING
15.	Planning and budgeting	Preparation, approval, submission, on implementation report of composite Annual Action plan/ budget 2027/Annual Progress Reports, Procurement plan, O&M Plan, DESSAP plan, Annual Audit plan ,LED plan and reports contract register and other related reports	Implementation, coordination, monitoring and evaluation	Administration		Reports on file				20,000			CA	PLANNING/BUDGET/PROCUREMENT/ENVIRONMENTAL/BAC DEPT
16.	Planning and budgeting	Provide logistics and financial support to sub-district structures	Governance, corruption and public accountability	Barekese, Adankwame and Akropong		Support to substructures provided				60,000			CA	FINANCE

17.	Public Safety and Security	Provide funds for administrative expenses of the District Assembly (Fuel, travelling, hosting of official officers, NALAG Dues, donations and others)	Governance, Correction and public accountability	Administration		Funds provided				150,000	30.000		CA	FINANCE
18.	Public safety and security	Procure of 570no. Mono Desks, 1800no. for Dual lower primary, 150. dual upper primary, 1200no hexagonal round tables and chairs for Kindergarten in selected Schools within the District	Governance, corruption and Public accountability	District wide		Items procured and distributed				1,719,530.8			CA	Procurement
DEPARTMENT OF FINANCE														
19.	Revenue mobilization	Update District Revenue Database	Economic development	District wide		Revenue database updated				20,000			FINANCE	REVENUE/BUDGET UNIT
20.	Revenue mobilization	Organize quarterly pay your levy campaigns	Economic development	District wide		No. of quarterly sensitization conducted				2,000	2000		FINANCE	INFO.

21.	Revenue mobilization	Update and implement Revenue Improvement Action Plan (RIAP)	Economic development	Administration		RIAP prepared With available report				20,000			BUDGET	CENTRALIZED DEPARTMENTS
DEPARTMENT OF PHYSICAL PLANNING														
22.	Human Settlement Development	Implementation of Street Naming and Property Addressing programme	Environment, Infras, human settlement	District wide		No. of Street named				70,000	10,000		PHYSICAL PLANNING	CA
23.	Human Settlement Development	Conduct public education on land use and Spatial Planning Act, 2016 (Act 925 and building permit acquisitions)	Environment, infrastructure and human settlement	Selected areas		Activity report on file				20,000			PHYSICAL PLANNING	CA
24.	Human Settlement Development	Implementation of district spatial development framework, structure plan and local plans /Prepare/Revise Planning schemes	Environment, infrastructure and human development	Administration		District spatial development framework implemented				15,000	5000		PHYSICAL PLANNING	CA
25.	Human Settlement Development	Organize and implement the actions, decisions and recommendations	Environment, infrastructure, and human settlement	Administration		Actions, decisions and recommendations				25,000			PHYSICAL PLANNING	CA

		of Technical and spatial planning committees on the issuance of permits and others related applications in the district				implemented									
DEPARTMENT OF WORKS															
26.	Road Transport	Facilitate registration of transport operators /transport unions within the district	Social Development	Administration		No. of transport operators registered					3,000	2000		CA	WORKS DEPT
27.		Maintenance of machinery and DRIP machines	Governance, corruption and accountability	Administration							25,000	5,000		WORKS	CA
28.		Repair and maintenance of general equipment, office building, furniture and fittings	Governance, corruption and accountability	Administration							30,000			WORKS	CA
29.		Facilitate general plumbing works and maintenance of street light	Governance, corruption and public accountability	Administration							20,000	5000		WORKS	ECG/PROCUREMENT
30.	Road Transport	Reshaping of 25No. KM Feeder Roads at Selected Communities	Environment, infrastructure and human settlement	District Wide		25KM feeder road reshaped					90,000	15000		ECG	CA

31.	Public Safety and security	Construction of 1no. mechanize boreholes	Environment, Infrastructure and human settlement	Barekese		1no. mechanized boreholes constructed					76,451.27			WORKS	EDUCATION
32.	Public Safety and security	Conversion of 3unit classroom to offices	Environment, Infrastructure and human settlement	Barekese		3units classroom block converted					100,000			WORKS	EDUCATION
33.	Public Safety and security	Construction of 1.no community centre with other facilities	Environment, Infrastructure and human settlement	Daaba		1no. community center constructed					120,000			WORKS	CA
DEPARTMENT OF EDUCATION															
34.	Education	Organize my first day at school event/support to sport and culture activities	Social development	District wide		Activities held and reports on file								EDUCATION	CA
35.		Implementation of activities under education fund - Department of Education, District education oversight Committee (DEOC) meetings, girl child education, SPAM and STMIE Clinic	Governance, correction and public accountability	District wide		no. of quarterly DEOC activities implemented					6,000			EDUCATION	CA

		and provision of logistics for general administrative work												
36.		Renovation of dilapidated classroom block	Social development	District wide						40,000.			EDUCATION	CA
37.		Monitor the conduct of Mock/BECE exams	Social development	District Wide		Mock/BECE exercise conducted				5000	1000		EDUCATION	CA
38.		Facilitate implementation of Free SHS Programme and school feeding	Social development	Beneficiary schools		List of contractor				3,000	2000		CENTRAL ADMIN	EDUCATION
DEPARTMENT OF SOCIAL WELFARE AND COMMUNITY DEVELOPMENT														
39.	Gender equality and empowerment	Create awareness and sensitized community members on the rights and responsibilities of Women and girls on the GBV issues	Social Development	Selected communities		Quarterly report on GBV available on file				5000	5000		SWCD	GPS
40.	Disability and development	Facilitate the registration of PWDAs in the district	Social Devt	District wide		Percentage of PWDAs registered				5000	1500		SWCD	CA
41.	Disability and development	Register PWDA's on NHIS	Social Development	District wide		No. of % PWDAs enrolled on NHIS				15,000	1500		SWCD	GHS

42.	Disability and development	Provide financial assistance to PWDs for education and investment purposes/ scholarship/ medicals	Social Development	District Wide		PWDs provided with financial assistance				733,953.89	1000		SWCD	CA
43.	Child and Family Welfare	Facilitates 70% of general cases management on child	Social Development	District wide		70%child protection cases handled				2,000	1000		SWCD	EDUCATION GHS/BAC
44.	Child And Family Welfare	Facilitates Child Rights promotion and protection programme	Social Development	District wide		70% child cases handled				12,722	14000		SWCD	EDUCATION GHS/BAC
45.	Water and sanitation (community mobilization education)	Facilitate and monitor the revival of WATSAN Activities within the district	Social Development	District wide		Report on WATSAN activities				2000	14,500		SW&CD	WORKS

46.		Facilitates and monitor activities of day care centres	Social development	District wide		Report on day cares and list of day cares					6000		SW&CD	WORKS
DEPARTMENT OF TRADE AND INDUSTRY (BAC)														
47.	Local Economic Development	Organize 2no.entrepreneurship training for unemployed youth	Economic Development	Selected areas		No.of unemployed youth trained					5,000	2,000	BAC,DEPT	CENTRAL ADMIN
48.		Provide start-up kits to train employed youth and artisans	Economic Development	District wide		No.of artisans supported and trained					2,500		BAC,DEPT	CENTRAL ADMIN
49.		Formalization of business FDA & ORC Organization of NVTI proficiency examination	Economic Development	District wide		No. of job created					15,000		BAC,Dept	CENTRAL ADMIN
50.		Facilitate grant/loans to SMEs within the district	Economic development	Selected areas		No. of SMEs benefited from facility					20000	2000	BAC,Dept	CENTRAL ADMIN
51.	Gender Equality and Women Empowerment	Conduct 2no.management and marketing training for artisans in fashion and designing	Economic development	District wide		No. of Artisans trained					2000	1500	BAC,Dept	CENTRAL ADMIN

52.	Tourism Development	Educate the general public on the availability of two tourist sites	Economic Development	Owabi and Barekese damsites		Available report on file					2,000	2,000		BAC.Dept	WORKS /INFO/ NRC
DEPARTMENT OF AGRICULTURE															
53.	Agriculture and Rural Development	Facilitate implementation of Agric flagship programmes and disease surveillance in poultry and pig production	Economic Development	District Wide		Agric flagship programmes facilitated					31,000		50,000	AGRIC	CA
54.	Agriculture and Rural Development	Facilitates and support farmers with improved seeds (maize and rice varieties) livestock and fish	Economic Development	District Wide		10% increase in crops /livestock/ fish					10000	1000		AGRIC	CA
55.	Agriculture and Rural Development	Facilitate linkages of farmer-based organization (FBO's) to Agro processors and buyers within the district	Economic Development	District wide		No. of FBO's or farmers groups updated					8,000	2000		AGRIC	CA
56.	Agriculture and Rural	Support subsistence farming system with new	Economic Development	N District Wide		No. of subsistence farmers supported					30,000			AGRIC	CA

	Develop ment	technologies to farmers													
57.		Organize 2no. alternative livelihood training programmes for women and youth	Economic Development	District Wide		No.of of women trained/act ivity report on file					3000	1000		AGRIC	CA
58.	Agricultu re and Rural Develop ment	Provide support for effective extension services delivery and disseminating Extension Technologies to farmers	Economic Development			List of extension officer supported					5000	2000		AGRIC	CA
DEPARTMENT OF NADMO/ DEPARTMENT OF NATURAL RESOURCE AND CONSERVATION/FORESTRY/FIRE SERVICE DEPARTMENT															
59.	Disaster managem ent	Conduct quarterly disaster prevention and management campaigns	Environment, infrastructure and human settlement	District Wide		quarterly campaigns conducted						3,000		NADMO	CA ISD
60.	Disaster managem ent	Provide No. relief items to disaster victims	Environment, infrastructure and human settlement	District Wide		relief items provided						5,000		NADMO	CA
61.	Disaster managem ent	Create awareness on deforestation on illegal logging	Environment, infrastructure and human settlement	District Wide		Deforestat ion on illegal logging awareness created					5,00 0	3,000		NADMO	FORES TRY/P ARKS &GAR DENS

62.	Disaster management	Sensitize citizens on anti-bush fire campaign in the district	Environment, infrastructure and human settlement	District Wide		Activity report on Anti-bush fire campaign on file					3000	1,000		NADMO	GHANA FIRE SERVICE
63.	Disaster management	Facilitate 250no. tree planting exercise	Environment, infrastructure and human settlement	Barekese		No. of Trees planting activities undertaken						15000		NADMO	PPD/PPGs
DEPARTMENT OF HEALTH															
64.	Public Health Services and Management	Support the activities of HIV/AIDs and Malaria Control Programmes and other emerging diseases in the district	Emergency planning and response (including covid-19 recovery plan)	District Wide		Activities supported					20,000	3000		HEALTH	CA
65.	Public Health Services and Management	Resource health department with funds for organization of Health responsive committee meetings and undertake education on breast feeding mothers/aged on the right intake)	Governance, corruption and public accountability	Administration		Department resourced					10,000			HEALTH	CA

		,TB /COVID -19 and other related activities												
BIRTHS AND DEATHS DEPARTMENT														
66.	Public Health Services and Management	Sensitize and educate citizens on birth and death registration	Social Development	District wide		Activity reports on file					2,000		Births and Death department	Health/ISD
67.	Public Health Services and Management	Conduct 2No. mass registration exercise	Social Development	District wide		No. of people registered				5,000	1,000		Births and Death department	Health/ISD
Environmental Health Unit														
68.	Water and sanitation	Conduct sensitization for food vendors and school feeding operators on nutrition/ medical screening for handlers or vendor/update on sanitation service providers	Social Development	District Wide		-available report on food vendors -List of food vendor medical screening held for -list of service providers				20,000	5,000		DEHU	HEALTH CA

69.	Water and sanitation	Monitor and Sensitize the general public to construct household toilets	Environment, infrastructure, and human settlement	District wide		Update on household toilets data					11,000		DEHU	CA
70.	Water and sanitation	Procure sanitary tools and equipment for routine cleansing of the central business centers and other public places	Environment, infrastructure and human settlement	Administration		Sanitary tools procured					5,200	5000	DEHU	PROCUREMENT
71.	Water and sanitation	Organize 2no. sensitization on noise /air /water pollution activities within the district	Environment, infrastructure and human settlement	District wide		Evidenced of report on file					5,000	4,000	DEHU	CA
72.	Water and sanitation	Implementation of solid and liquid waste management activities: Evacuation of refuse dumpsites /dredging activities/management of final disposal site in the district	Environment, infrastructure and human settlement	District wide		waste management activities implemented and available reports on file				550,000	5000	30,000	DEHU	CA
73.	Water and sanitation	Facilitate the implementation of toilet /water/ urinal facilities in schools	Environment, infrastructure and human settlement	District wide		No. of water/toilet/urinal facilities provided				45000			DEHU	EDUCATION

