

MINUTES OF SECOND ORDINARY GENERAL ASSEMBLY MEETING OF THE  
ATWIMA NWABIAGYA NORTH DISTRICT ASSEMBLY HELD ON FRIDAY 25<sup>TH</sup>  
OCTOBER, 2024 AT THE DISTRICT ASSEMBLY HALL, BAREKESE

**MEMBERS PRESENT**

S/N	NAME	ELECTORAL AREA
1.	Hon. Francis Bobie-Ansah	- Presiding Member (Appointee)
2.	Hon. Rebecca Yeboah	- District Chief Executive
3.	Hon. Simon Karikari Bonsu	- Adankwame
4.	Hon. Saeed Muniru Yahaya	- Achiase
5.	Hon. Osei Kofi Bright	- Wurapong
6.	Hon. Nsiah Collins Jnr.	- Pasoro
7.	Hon. Frank Sarkodie	- Appointee
8.	Hon. Osei Kwame Malik	- Owabi
9.	Hon. Kofi Isaac Prah	- Appointee
10.	Hon. Prince Agyei Owusu	- Dabaa
11.	Hon. Amankwah Kwabena Gideon	- Koforidua
12.	Hon. Atta Kwasi	- Barekese/Asenie/Marban
13.	Hon. Ibrahim Sumaila Gouem	- Abira
14.	Hon. Ofori Appiah Richard	- Barekese
15.	Hon. Richard Kwadwo Wassawu	- Fufuo
16.	Hon. Boakye Agyemang James	- Esaso/Adankwame
17.	Hon. Stephen Kwadwo Ampofo	- Amakye-Bare
18.	Hon. Osei Kwaku Michael	- Asuofua
19.	Hon. Asabre Yeboah	- Appointee
20.	Hon. Amoah Godfred	- Tabere
21.	Hon. Abdul Salam Issah	- Appointee
22.	Hon. Zenat Ali	- Appointee
23.	Hon. Kofi Nti	- Akropong
24.	Hon. Doris Appiah	- Appointee
25.	Hon. Kofi Owusu	- Mfensi
26.	Hon. Nana Gyedu Kumanin IV	- Appointee

## IN ATTENDANCE

1. Sahib Mikail Abdul-Rahman	-	District Coordinating Director
2. Adwoa Konadu Yiadom	-	Deputy Director
3. Grace Achiaa	-	Dist. Director of Agric.
4. Samuel Oppong	-	District Internal Auditor
5. Andy Osei Kontor	-	Dist. Director of Soc. Welfare & Comm. Dev
6. Abdul-Salam Abdulai	-	Dist. Environmental Health Analyst
7. Adelaide Pomaa	-	Budget Unit
8. Hawa Mustapha	-	Development Planning Unit
9. Dora Boaduwa	-	Revenue Head
10. Joseph Esuo	-	Works Dept.
11. Dacosta Aboagye	-	Cultural Officer
12. Samuel Frimpong	-	Head of Statistics
13. Albert Acquaye	-	MIS Unit
14. Emmanuel Kojo Annan	-	Procurement Unit
15. Franz Ebo Yartel	-	Head of Physical Planning
16. Nana Nyhiraba Adonteng	-	RTI Officer
17. James Nketiah	-	District NADMO Coordinator
18. Charles Agyenim Boateng	-	District Finance Officer
19. Anthony Opoku	-	Stool Lands
20. Ernest Konadu	-	Radio Room
21. Patience Apassnaba	-	Forestry
22. Rubby Osei Forson	-	Rep, District Director of Education
23. Eva Mossey	-	Rep, District Director of Health Service
24. Comfort Arku Avor	-	Head of Births and Deaths
25. William Ofori Boah	-	NIB
26. Sam Konadu	-	Stores
27. Priscilla Opoku Mensah	-	Head of BAC
28. Naomi Okyere	-	HR
29. Nana Efua Fynnba Mensah	-	Admin Officer
30. Francisca A. Abagna	-	Admin Officer
31. Joseph Kwabena Boachie	-	ADIIB
32. Dennis Dadson	-	Budget
33. Esther Owusu	-	ADIIB
34. Konadu Ishmael	-	Budget

ITEM	SUBJECT	ACTION BY
1.0	<b>OPENING</b>	
1.1	<b>Opening Prayer</b>	
	The Presiding Member, Hon. Francis Bobie-Ansah called the House to order at 10:54 a.m. Hon. Kofi Isaac Prah offered the opening prayer.	
1.2	<b>Roll Call</b>	
	A roll call was conducted by the Presiding Member to confirm the quorum for the start of the meeting. A total of Fifteen (15) members were present confirming the quorum for the start of the proceedings.	
1.3	<b>Opening Remarks by the Hon. Presiding Member</b>	
	The Hon. Presiding Member welcomed members to the meetings and apologized for the late start of the meeting. He urged members to actively contribute for the success of the meeting.	
	<b>Lateness to Meetings</b>	
	The Hon. Presiding Member complained about the lateness of both Hon. Members and Heads of Departments and urged everyone to respect the time for meetings.	
2.0	<b>READING, CORRECTIONS AND ACCEPTANCE OF PREVIOUS MINUTES.</b>	
	The Hon. Presiding Member led members through the minutes of the previous meeting held on 8 <sup>th</sup> August, 2024 and no correction was effected.	
	Hon. Godfred Amoah moved for the acceptance of the previous minutes as a true reflection of what transpired at the last meeting was seconded by Hon. Kofi Nti.	
2.1	<b>MATTERS ARISING FROM THE PREVIOUS MINUTES</b>	
2.1.1	<b>Organization of Community Engagements by DCE</b>	
	The DCE responded that the first phase of the exercise has been completed successfully, and it was worth it as people were ignorant about the payment of rates to the Assembly.	
2.1.2	<b>Reshaping of Roads</b>	
	The Assembly Member for Achiase responded that reshaping had been done at Adiembra and Kokoben.	
2.1.3	<b>Completion of Projects</b>	
	The DCD responded that the Worapong Nurses and Kapro Teachers Quarters were almost completed and would be handed over to the user departments before the close of the year. With the Police Headquarters, he said the facility had been completed and Management had contacted the regional police command for a possible date of commissioning, but they were reluctant as they were still making fresh demands. He said Management was still pursuing them for the commissioning.	

2.1.4	<p><b>Provision of Toilets and Water Facilities in Public Schools</b> The DCD said construction of 12-seater toilet facility each had commenced at Barekese and Osei Tutu SHSs.</p>
2.1.5	<p><b>Reshaping of the Asamang Roads</b> The Head of Works stated that the Asaamang road had been reshaped.</p>
2.1.6	<p><b>Dedicated Vehicle for Development Control</b> The DCD said the white pick-up has been released for development control and revenue mobilisation.</p>
2.1.7	<p><b>Procurement and Installation of Street Bulbs</b> The DCE said street bulbs were received from the region and distributed to the electoral areas.</p>
2.1.8	<p><b>Provision of Furniture for Schools.</b> The DCD said Management was negotiating with the common fund administrator for some furniture for the schools.</p>
2.1.9	<p><b>Completion of Teachers' Quarters at Kapro</b> The Head of Works said the project was 93% complete and would be completed by the end of the year.</p>
2.1.10	<p><b>Support to My First Day at School</b> The DCE said support was given to the education directorate and the event was organised.</p>
3.0	<p><b>PRESENTATION AND DISCUSSION OF EXECUTIVE COMMITTEE'S REPORT</b> The Executive Committee presented the following recommendations for the consideration of the General Assembly.</p>
3.1	<p><b>Procurement of Furniture for Schools</b> The Committee recommended for the procurement of furniture for schools to ensure effective teaching and learning.</p>
3.2	<p><b>Support to Self-help Projects</b> The Committee recommended that Assembly should support communities who initiate self-help projects to motivate others to do same for the development of the District.</p>
3.3	<p><b>Supply of Water to Barekese Township</b> The Committee observed that water supply to Barekese Town has ceased for the past Six (6) months due to the construction of the Road. The Committee thereby recommends that the Contractor and Ghana Water Company should liaise to supply water to the COVID Water Tanks in the Town to help support the people in the meantime as the problem is being solved.</p>
3.4	<p><b>Extension of Electricity to Worapong</b> The Committee recommended for the extension of electricity to Worapong to enhance economic activities in the area.</p>
3.5	<p><b>Completion of Nurses' Quarters at Worapong</b> The Committee recommended that Nurses' Quarters at Worapong should be completed to motivate health personnel to stay in the community to provide effective healthcare delivery.</p>

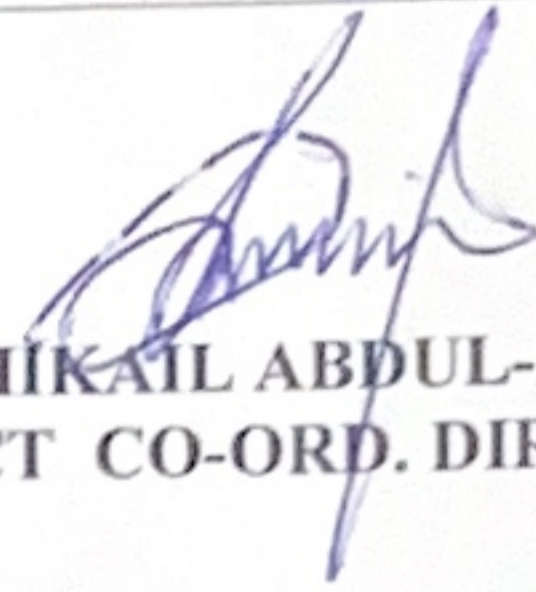
<p>4.0</p> <p>5.0</p>	<p>The House discussed and adopted all the recommendations for Management's implementation.</p> <p><b>PRESENTATION, DISCUSSION AND APPROVAL OF THE 2025 COMPOSITE BUDGET</b></p> <p>Mr. Dennis Dadson of the Budget Unit made a PowerPoint presentation of the Budget.</p> <p>Hon. Osei Kwame Malik moved a motion that the hard copy of the document was not given to members on time and therefore the discussions should be postponed. Hon. Frank Sarkodie moved a counter motion that the discussions should proceed. The Head of the Internal Audit Unit explained that electronic medium of communication is accepted and once Hon. Members were served electronically, it meets the requirement of notice of meeting.</p> <p>The House therefore agreed to discuss the budget.</p> <p>The Executive Committee recommended the following adjustments in the Budget for the consideration of the House.</p> <ol style="list-style-type: none"> <li>i. Court Fines to be reviewed from GH¢2,000.00 to GH¢5000.00</li> <li>ii. Development permits to be reviewed from GH¢250,000.00 to GH¢300,000.00</li> <li>iii. Property Rates to be reviewed from GH¢300,000.00 to GH¢400,000.00</li> <li>iv. Organization of My First Day at School to be reviewed from GH¢69,350.01 to GH¢35,000.00</li> <li>v. Refurbishment of dilapidated classroom blocks was reviewed from GH¢100,000.00 to GH¢134,350.01.</li> <li>vi. Proposed for an increase in T&amp;T and allowances for meetings from GH¢200.00 to GH¢300.00.</li> </ol> <p>The House scrutinized and without further modification, accepted all the adjustments. Members also approved for the upward adjustment of the Presiding Member's monthly allowance from GH¢700.00 to GH¢1000.00. members also appealed to Management to increase the end of Service benefit for Assembly Members. The DCD cited the ability of the Assembly to pay and the MLGDRD guidelines as constraints. After an exhaustive deliberation of the budget, the House unanimously approved the Budget for implementation.</p> <p><b>PRESENTATION, DISCUSSION AND APPROVAL OF 2025 FEE FIXING RESOLUTION (FFR)</b></p> <p>The 2025 Fee Fixing Resolution was laid before the House by Mr. Dennis Ekow Dadson of the Budget Unit. He explained that Management had met with all stakeholders the proposed fees were accepted by the citizens. Members went through the various fees and without any further deliberations on the FER, Hon. Frank Sarkodie moved for the approval of the document. He was seconded by Hon. Richard Kwadwo Wassawu. There was no counter motion hence the document was approved as a working document of the Assembly.</p>	
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6.0	<p><b>PRESENTATION, DISCUSSION AND APPROVAL OF 2025 REVENUE IMPROVEMENT ACTION PLAN (RIAP)</b> Mr. Dennis Ekow Dadson of the Budget Unit presented the 2025 Revenue Improvement Action Plan (RIAP) to the House.</p> <p>Members noted sanitation and building permit offences were on the increase in the District and urged the District Environmental Health Analyst, Works and Physical Planning Departments to enforce the laws.</p>
7.0	<p><b>PRESENTATION, DISCUSSION AND APPROVAL OF 2025 ANNUAL ACTION PLAN (AAP)</b> Hawa Mustapha of the Development Planning Unit presented the 2025 Annual Action Plan to members. The House went through and granted approval for Management to implement the activities in the Plan.</p>
8.0	<p><b>PRESENTATION AND DISCUSSION OF PRCC'S REPORT</b> The Committee sat on a complaint lodged by the Hon, Richard Ofosu Appiah, the Assembly Member for the Barekese Electoral Area over an alleged case of theft of cement leveled against him by one Mr. Peter Oppong and the Unit Committee Members of Barekese and below were the Committee's Recommendations to the General House:</p> <ul style="list-style-type: none"> <li>✓ That the House should take punitive action against the Barekese Unit Committee members who failed to respond to the Committee's summon.</li> <li>✓ That the 'Content Creator', Mr. Peter Oppong affectionately called 'Twentwa' should be made to remove the video he posted on social media (Tik Tok) and redo a video on the same platform and render an apology to the Hon. Assembly Member,, and copy the Committee.</li> <li>✓ That the Complainant Hon, Richard Ofosu Appiah, be cleared of the alleged case of theft against him.</li> <li>✓ That the Information Center Operators should be sensitised to be cautious with the kind of information they relay as the general elections were approaching in order not to create tension in the District.</li> </ul>
8.1	<p><b>DISCUSSION OF THE PRCC REPORT</b></p>
8.1.1	<p><b>Failure of Barekese Unit Committee Members to honour the invitation of the PRCC</b> Hon. Kofi Isaac moved a motion that the Barekese Unit Committee should appear before the House to explain why they failed to attend the meeting. Hon. Osei Kwaku Michael seconded the motion. There was no counter motion hence the motion was sustained. The PM/DCD were tasked to invite the Barekese Unit Committee Members to the next General Assembly meeting.</p> <p>The House tasked the Information Service Officer to ensure that the Operators are sensitised before the general elections.</p>
9.0	<p><b>ANNOUNCEMENT</b></p>
9.1	<p><b>40<sup>th</sup> National Farmers' Day Celebration</b> The Hon. DCE disclosed that the District level celebration of the 40th National Farmers' Day will be marked on Friday, 8th November, 2024 at</p>

10.0	<p>Kapro due to the general elections in December. She urged Hon. Members to join the Assembly to celebrate the hard-working farmers in their efforts to feed the District and the Nation.</p> <p><b>ADJOURNMENT</b></p> <p>In the absence of further discussions, Hon. Abdul Salam Issah moved for the adjournment of the meeting. He was seconded by Hon. Asabre Yeboah. Hon. Saeed Muniru Yahaya said the closing prayer at 4:39pm.</p>	
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**HON. FRANCIS BOBIE-ANSAH**  
**PRESIDING MEMBER**



**SAHIB MIKAIL ABDUL-RAHMAN**  
**DISTRICT CO-ORD. DIRECTOR**